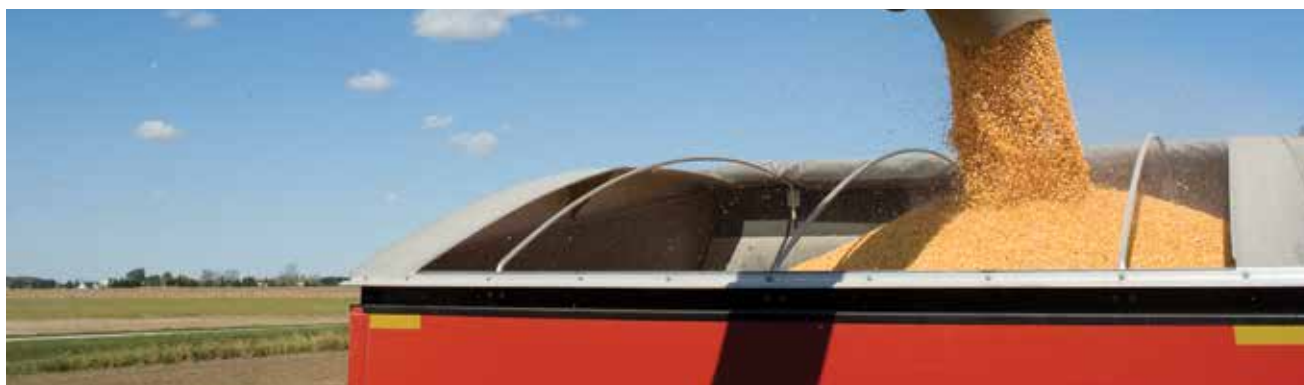


Biosecurity best practice checklist

Date of biosecurity check: _____

RECOMMENDED PRACTICES	YES	TO DO	COMMENTS
Pests			
Crops and pastures regularly inspected for exotic pests. Maintain vigilance for anything unusual			
Active pest surveillance is regularly conducted, with activities and results recorded even when nothing is found			
You are aware of the beneficial organisms present on your farm and promote their activity			
You, your staff and family are familiar with the high priority pest threats for the grains industry			
You, your staff and family know how and where to report suspect pests			
Organic Management Plan integrates multiple management practices for established and exotic pest management			
Work with neighbours, government agencies, Landcare and/or pest control groups to reduce the spread of unwanted pests			
Product management			
Seed is checked to be free from pests			
Seed is certified to be pest-free			
Records of seed and its source maintained			
Grain loaded and unloaded on compacted surfaces away from production areas			
All grain storage and handling equipment thoroughly cleaned out at least three weeks before harvest			
Areas around grain silos kept free of spilt grain, weeds and general rubbish			
Silos pressure tested to ensure they are gas tight			
Aeration units for cooling and/or drying stored grain fitted to storages			
Bins, containers and bags of plant and seed material covered during transport			

RECOMMENDED PRACTICES	YES	TO DO	COMMENTS
People movement			
Biosecurity sign advising visitors to make contact, located on gates and fences, with phone numbers, or UHF channel			
Visitor access restricted to designated visitor parking areas			
All visitors sign a visitor register on arrival to track on-farm movements and for trace-back purposes in case of biosecurity emergency			
Only on-site farm vehicles used to transport visitors and equipment around the farm. All visitor vehicles remain in designated parking area or pass inspection prior to entry			
Contractor entry to the farm conditional on being made aware of farm biosecurity plans and hygiene protocols. Site biosecurity inductions delivered where appropriate			
Contractors are signatories to an industry recommended hygiene protocol or program and maintain records and log books			
Contractors and visitors made aware if property has a declared or notifiable pest			
Visitor's clothing, footwear and tools are free of loose soil or plant matter before entering or leaving the farm			
All people recently returned from overseas have clean footwear and clothes before entering the farm			
Farm biosecurity plan available for farm personnel, consultants, contractors and visitors			
Farm personnel trained in biosecurity and farm hygiene practices (e.g. pest management, equipment, vehicle and personal hygiene practices and reducing risks from livestock and fodder transport)			
Personal hygiene supplies available where appropriate (e.g. hand sanitiser, gloves, masks, disinfectant foot baths, disposable over boots and overalls)			



RECOMMENDED PRACTICES	YES	TO DO	COMMENTS
Equipment and vehicles			
Designated parking area for non-farm vehicles and contractor equipment available and clearly signed. Area checked regularly for new pests			
Cleaning and wash-down facilities, preferably on a concrete pad, provided for people, machinery and equipment and clearly signposted with instructions			
High pressure water and air available for use to remove plant material and soil from equipment and machinery			
Machinery entering the farm is inspected for insects, soil and plant material prior to entry			
Borrowed and second-hand machinery and equipment is cleaned of all plant material and soil before use			
Sump installed in wash-down facility to catch unwanted weeds and waste, and stop excess run-off into waterways			
Wash-down facility and surrounds inspected on a quarterly basis (i.e. check that everything works, clean the sump and check it for unwanted pests). Records kept and updated			
Vehicle movement kept to a minimum in production areas			
Machinery cleaned before being moved off property			
Feed, water and livestock			
Ensure that all grain and hay purchased for stock feed is free from unwanted weeds, soil and pests. Undertake an audit of known outbreaks of pests in the area of origin			
Purchased grain and hay fed out in the same area which is monitored regularly for new weed growth and pests			
Newly purchased livestock isolated in a holding paddock for 7 days (organic certified stock only, at least 21 days for other)			
Quarantine paddock regularly checked for new weeds and pests			
All livestock movements onto and within the farm recorded in a stock diary			
Boundary fences and gates maintained to prevent straying animals, unwanted visitors and unintentional equipment entry			
Stray animals captured and isolated as soon as possible			
Inspect dams and waterways regularly for pests and weeds			